



STAFF PACKET

2017

Dear US Sports Camps Staff,

It's with great pleasure that I welcome you (or for many of you, welcome you back) to the US Sports Camps family!

US Sports Camps has been educating and training young athletes since 1975 and is now the largest operator of sports camps in the world. We take pride in offering the best, most fun, athletic training experience for our campers. You, as the camp staff and leaders, are a big part of our success.

Our programs are for special youngsters. They come to our camps to learn, get better and to have fun. It is also a program for special coaches, as patience, passion, discipline and dedication are prime requisites for you. It's important to treat our campers with kindness, offer encouragement, and to always be accessible to them. Understand the needs of your campers, treat them all with equal respect and support. Our focus is on the well-being of the campers above all.

Strive to make learning at camp challenging and fun. Players should leave each activity with a positive attitude about their performance. Look for special effort and good performance and openly give praise. Know the names of your campers and treat them as individuals who deserve special attention. Encourage them to ask questions and express their feelings. Above all, be patient, positive, and coach them up!

Our motto for our campers: Work hard, have fun, get better! Nothing is better than that!

Thanks in advance for all your efforts.

Have a great summer.

Steve Pence
President, US Sports Camps
415-451-2206
spence@ussportscamps.com

STAFF PACKET OVERVIEW

This **Staff Packet** has been created to help you and your Camp Director(s) prepare for camp and ensure that each staff member has completed their mandatory pre-camp requirements.

Please print and carefully read everything in the Staff Packet.

All staff (including trainers and volunteers) must complete the requirements outlined in this packet at least 2 weeks prior to your camp start date. Your Camp Director will also lead an additional staff training session on-site before camp begins.

If you have any questions, please contact your Camp Director.

US Sports Camps General Contact Information

Phone: 1-800-645-3226

Fax: 415-479-6061

Email: Volleyball@USSportsCamps.com

Address: 1010 B Street, Ste. #450

San Rafael, CA 94901

Website: USSportsCamps.com

STAFF CONDUCT & TRAINING PORTAL (MANDATORY)

All camp staff members (including trainers and volunteers) must log in to our **Staff Conduct & Training Portal** and complete the following requirements at least 2 weeks prior to your camp start date:

- ✓ Watch the short USSC Staff Conduct & Training Video
- ✓ Sign off on the 3 Staff Forms:
 1. *USSC Staff Conduct Guidelines*
 2. *Rules of the Game*
 3. *Sexual Harassment Policy*
- ✓ Complete Staff Background Check

STAFF CONDUCT & TRAINING PORTAL DIRECTIONS:

- **Portal Log In:** www.ussportscamps.com/staff
- **Password:** “ussports” (all lowercase) *(Please do not share this password with others.)*
- **Camp Code:** When entering your personal information in the portal, you will be asked to enter your Camp Code. Your Camp Code is a 6-letter code (i.e. VOGRSC) provided at the end of this Packet. Please be sure to enter the correct code for the camp you are working at.
- Steps 1-5: Please **complete all the required steps** on the Staff Conduct & Training Portal. *Once you complete Steps 1-5, you will receive a confirmation email that you have completed the US Sports Staff Conduct & Training Guidelines. You will still need to complete Step 6 as well.*
- Step 6: The final step will include a link to our **Mandatory Background Check Portal**. Please follow the directions for completing the background check, outlined on the next page.

BACKGROUND CHECKS (MANDATORY)

US Sports Camps has a **MANDATORY BACKGROUND CHECK POLICY** for every camp staff member (including trainers and volunteers).

The **ONLY EXCEPTION to completing our background check is if you have passed a background check mandated by your university/colleges/school within 12 months of camp. If your facility is already requiring this for you and your camp staff, you can skip doing it through our online portal. We simply need an email stating that your employer has required this from you. Please provide proof, if possible.*

INSTRUCTIONS FOR COMPLETING US SPORTS BACKGROUND CHECK:

All camp staff must complete this at least 2 weeks before camp!

1. Log in to the Staff Conduct & Training Portal at www.ussportscamps.com/staff. Once you complete all the requirements, the final step will include a link to our Background Check Portal.
2. Once on the Background Check Portal, review the text on the Welcome Page.
3. Enter the **password: "ussports"** and click **"Agree & Consent"**.
4. Enter Personal Information.
 - All fields marked with a "*" are required including **six-letter camp code!** **Your Camp Code can be found on the following pages(s).**
5. Click **"Next"**
6. Review all information to ensure its accuracy before proceeding.
 - If you need to make any corrections you can click on the **"Edit"** link or the **"Previous"** button to return to the Personal Information page.
7. You will be asked for \$13.45 payment with a credit card. *US Sports pays the other half of this fee.*
8. Click **"Complete"** to process your search.
9. You will not receive a copy of your background check. It will go directly to US Sports Camps.

Need Help? If you encounter a problem, call Intellicorp Customer Service at 888-946-8355.

*****Please Note the following*****

1. You will be asked for your six-letter camp code. (i.e. "VOGRSC".) **Your Camp Code can be found on the following pages(s).** Please be sure to enter the correct code for the camp you are working at.
2. If you Quit without clicking Save, the system will not save your information. Your background check will not go through. You will need to start over from the beginning when you return.
3. If you click Save before you Quit, you will be provided with a reference code to enter when you return to the site to pick up where you left off.
 - When returning to the site, click on this link on the Welcome Page: "If you are returning to finish a previous search, then click here."
 - Enter your last name and reference number to resume your previous search.

2017 NIKE VOLLEYBALL CAMP CODES

CODE	Camp Location	City	State
VOGRYC	Yavapai College	Prescott	AZ
VOGDRS	Rancho Solano Prep	Scottsdale	AZ
VOGRSS	Soka University	Aliso Viejo	CA
VOGDOC	Fairmont Prep	Anaheim	CA
VOGDCA	UC Berkeley	Berkeley	CA
VOSDCA	UC Berkeley Beach Camp	Berkeley	CA
VOGRCS	Cate School	Carpinteria	CA
VOSDBC	Huntington Beach	Huntington Beach	CA
VOSDIV	Irvine Valley College	Irvine	CA
VOGRWJ	William Jessup University	Rocklin	CA
VOGDKP	Francis Parker	San Diego	CA
VOGRSC	UC Santa Cruz	Santa Cruz	CA
VOBRSC	UC Santa Cruz Boys Camp	Santa Cruz	CA
VOGRSH	Sacred Heart University	Fairfield	CT
VOGRWV	Warner University	Lake Wales	FL
VOGRCU	University of Central Florida	Orlando	FL
VOSDPS	Polk State College	Winter Haven	FL
VOGRIL	Elmhurst College	Elmhurst	IL
VOGRBT	Butler University	Indianapolis	IN
VOGRTO	Thomas More College	Crestview Hills	KY
VOGREC	Endicott College	Beverly	MA
VOGRSI	Simmons College	Boston	MA
VOGROD	Curry College	Milton	MA
VOGRES	University of Maryland Eastern Shore	Princess Anne	MD
VOGRMC	McDaniel College	Westminster	MD
VOGRMI	Adrian College	Adrian	MI
VOGRDU	Davenport University	Grand Rapids	MI
VOGDRO	National Volleyball Center	Rochester	MN
VOGDMM	Macalester College	Saint Paul	MN
VOGRWU	Webster University	St. Louis	MO
VOGDVC	Courts Plus Community Fitness	Fargo	ND
VOGRRU	Rutgers University	New Brunswick	NJ
VOGDHS	Durango High School	Las Vegas	NV
VOGRNV	Rising Star Sports Ranch	Mesquite	NV
VOGRSM	SUNY Brockport	Brockport	NY
VOGDAD	Adelphi University	Garden City	NY
VOGRCC	SUNY Potsdam	Potsdam	NY
VOGRDN	Denison University	Granville	OH
VOGDOB	Otterbein University	Westerville	OH
VOGDLC	Lewis & Clark College	Portland	OR
VOGDOR	Clubsport	Tigard	OR

VOGRST	St. Vincent College	Latrobe	PA
VOGRBR	Albright College	Reading	PA
VOGRTU	Texas Wesleyan University	Fort Worth	TX
VOGDRR	Round Rock Sports Center	Round Rock	TX
VOGDSA	San Antonio Day Camps	San Antonio	TX
VOGRVT	Virginia Tech	Blacksburg	VA
VOGRMW	University of Mary Washington	Fredericksburg	VA
VOGRSE	Seattle University	Seattle	WA
VOGRWI	University of Wisconsin-Platteville	Platteville	WI